

**MINUTES OF THE COMMUNITY DEVELOPMENT
ADVISORY COMMITTEE MEETING**

The meeting was held virtually via Cisco Webex on **Tuesday, December 7, 2021** to meet the requirements set forth in the Declaration of Emergency Directive 006 issued by Governor Steve Sisolak on March 12, 2020 to facilitate the State's response to the COVID-19 pandemic.

I. OPENING CEREMONIES

Ms. Donna Darden, Chairperson, called the meeting to order and led the group in the Pledge of Allegiance.

Ms. Darden expressed that all meetings are open to the public and will be made available to the public upon request. She gave instruction on how to join the meeting via phone or internet as well as brief instructions on how to use Webex. Instructions on submitting the Oath of Office was also given.

II. Public Comment – At this time, the Committee will hear comments from the public regarding items not listed on the agenda as posted.

No public comments.

III. Recognize and introduce 2021/2022 Community Development Advisory Committee (CDAC) members and CRM staff.

Committee and staff introductions were made.

IV. ACTION – Approve minutes for February 16, 2021 meeting.

A motion was made to approve the minutes from February 16, 2021. Motion was approved.

V. Welcome by Kristin Cooper, Assistant Director, Clark County Social Service

Ms. Kristin Cooper, Assistant Director, Clark County Social Service, welcomed and thanked everyone for their continued commitment. She briefly discussed the importance of CDAC and gave an overview of the work the Social Service team has done since the pandemic.

VI. General discussion of purpose of CDAC, proposed meeting schedule, and roles and duties of representatives (Jasmine Carr).

Jasmine Carr, Grants Coordinator, stated the purpose of CDAC is to provide input on what the community needs are. She explained the ground rules for the meeting. Protocol items were discussed such as Oath of Office, Declaration of Emergency Directive 006 and the navigation of Webex and virtual meetings. Ms. Carr discussed the nature of non-voting members from the incorporated cities of Mesquite, Boulder City, and North Las Vegas.

Ms. Carr explained the CDAC process. Applications are made available through ZoomGrants. All related materials are then submitted electronically and reviewed by CRM staff to ensure certain thresholds are met, including project eligibility, completed application, and all requested documents have been provided.

Program contacts:

Jasmine Carr, CDAC, CDBG Jasmine.Carr@ClarkCountyNV.gov,
Tameca Ulmer, ESG, at Tameca.Ulmer@ClarkCountyNV.gov,
Melissa Tate, HOME/AHTF, at Melissa.Tate@ClarkCountyNV.gov
Deanna Judkins, Principal Planner at Deanna.judkins@clarkcountynv.gov

Ms. Carr provided the address and number for CRM. Ms. Carr provided important website links, for the CRM website, the CRM Program Guide, and the ZoomGrants Website.

Ms. Carr briefly discussed the orientation packet and the items included.

VII. General discussion of the Clark County code of conduct and ethics policy (Letty Bonilla)

Letty Bonilla, Clark County Office of Diversity, discussed discrimination, harassment, and bullying awareness and how it pertains to the CDAC committee members and meetings. She gave an in-depth overview of the County's Non-Discrimination and Anti-harassment policy.

VIII. Review of Consolidated Plan and Annual Action Plan (Deanna Judkins).

Ms. Deanna Judkins, Principal Planner, Community Resources Management, discussed the HUD Consolidated Plan process, which includes a 5-Year Consolidated Plan, Annual Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER). Ms. Judkins stated the Consolidated Plan and the Annual Action Plan are required by the U.S. Department of Housing and Urban Development (HUD). She explained that citizen participation must be included in the development of the plan and that the plan identifies community needs and

prioritizes strategies for project funding. Ms. Judkins explained Clark County uses the funds to meet the objectives of the HUD program, which are: creating and preserving public facilities for low/ moderate income households.

IX. Provide overview of the Continuum of Care (Tara Ulmer)

Tara Ulmer, Assistant Manager RAD, Clark County Social Service, gave a brief overview of the Southern Nevada Homelessness Continuum of Care. The Southern Nevada Homelessness Continuum of Care is a regional planning body that coordinates housing and services funding for homeless families and individuals. She discusses the definition of homelessness and the many types of people that can experience homelessness. Anyone experiencing homelessness can visit any coordinated entry site to receive services and a housing assessment. The locations are scattered across the valley and are in all jurisdictions. The community currently does not have enough resources for access. It has become increasingly important to develop public-private partnerships that will allow us to help those that are not necessarily chronically homeless.

Break

X. Provide overview on the Emergency Solutions Grant (ESG) Program and discuss the CDAC ESG ad-hoc committee (Tameca Ulmer)

Ms. Tameca Ulmer, Grants Coordinator, Community Resources Management provided an overview on the purpose and functions of ESG as well as a general idea of the distribution of funds.

Ms. Ulmer introduced herself and began to briefly explain the purpose of the ESG funding and how it relates to the CoC. The purpose of the Emergency Solutions Grant (ESG) is to engage individuals and families living on the streets and prevent homelessness when possible. Applicants are non-profit service providers in the community who will provide services to people experiencing homelessness or attempting to avoid homelessness with a variety of services. Ms. Ulmer briefly discussed the funding which is estimated based off of the amounts from the previous year. The ESG review panel and process was discussed. Ms. Ulmer also discussed the approved ESG pre-applications for ESG 2022-2023.

XI. Provide overview on the Community Development Block Grant Program (CDBG) and discuss project updates (Jasmine Carr)

Ms. Jasmine Carr, Grants Coordinator, Community Resources Management gave background information on the county's CDBG program and the purpose. A spreadsheet of the approved 2020-2024 CIP projects was shared. Ms. Carr discussed the projects that were funded and also stated one of the projects returned their funding. Almost all of the projects have requested more money in which some will be funded and some of them we may not be able to fund. Any new allocations will be taken to the Board of County Commissioners. Ms. Carr briefly discussed the City of Mesquite and Boulder City's approved CIP projects.

XII. Provide overview of HOME Investment Partnerships Program/Affordable Housing Trust Fund (HOME/AHTF) Program and discuss threshold review results (Melissa Tate).

Ms. Melissa Tate, Grants Coordinator, Community Resources Management, provided an overview on the HOME Investment Partnerships Act (HOME)/Affordable Housing Trust Fund Grant (AHTF). HOME funds are provided through the U.S. Department of Housing and Urban Development (HUD). The HOME program was established by Congress in 1990, to provide formula grants to States and local participating jurisdictions (PJ's). These resources are used to strengthen public and private partnerships and are designed to expand the supply of affordable housing for low- and very-low income households. HOME is the largest Federal block grant to state and local governments designed exclusively to create affordable housing for low-income households. Formerly known as Low Income Housing Trust Fund, Affordable Housing Trust Fund Grant was established by the State of Nevada in 1989 and administered by the State of Nevada, Nevada Housing Division (NHD). These funds are allocated by formula to local governments and are designed to expand the supply of affordable housing for low- and very-low income households. They are used as non-federal match to satisfy HOME requirements.

Major program requirements:

- ❖ All assisted households must be at or below 80% AMI.
- ❖ Rental – 90% of all units developed in a year must be initially occupied by households at or below 60% AMI.
- ❖ In projects with 5 or more assisted units, a minimum of 20% must be initially occupied by households at or below 50% AMI.
- ❖ The project must stay “affordable” for a mandatory period of time Public funds fill the GAP; public subsidy is used to make up the gap in development budget. The “benefit” is the development of quality housing - that housing becomes available and affordable to lower income households. Other benefits: long term affordability, special needs and

community revitalization.

15% of allocated funds are to be set-aside for Community Housing Development Organization (CHDO). A CHDO is a private nonprofit, community-based organization that has staff with the capacity to develop affordable housing for the community it serves. In order to qualify for designation as a CHDO, the organization must meet certain requirements pertaining to their legal status, organizational structure, and capacity and experience.

XIII. Public Comment - At this time, the Committee will hear comments from the public regarding items not listed on the agenda as posted.

No public comments.

XIV. Adjourn.

The meeting was adjourned.

ACCOMMODATIONS FOR PERSONS WITH DISABILITIES

Clark County's Community Resources Management Division meetings are held in accessible facilities. Citizens requiring an accommodation should notify the Division of specific needs at least five days prior to the date of the event by contacting Kristin Cooper at (702) 455-5025 or TT/TDD Relay Nevada Toll-Free: (800) 326-6868 or TT/TDD Relay Nevada Toll-Free: (800) 877-1219 (Spanish) or krc@clarkcountynv.gov. (Examples of accommodations include interpreter for the deaf, large print materials, and accessible seating arrangements.)
